**Personal Project Progress Monitoring**

Decide what timeline you’d like to follow for your project, and what parts you’d like accomplished by particular dates. Note: Your teacher may provide additional deadlines for you – you can record them in the other column.

**Teacher Monitoring Dates:**

Here, record any specific checkpoint dates assigned by your teacher.

**Student Monitoring Dates:**

Date:\_\_\_\_\_\_\_\_\_\_\_\_

Step One: Establish Your Topic – What is your topic, your Global Context and your product? Be sure this is recorded in your Process Journal

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Step Two: What is your research plan? What research/contacts do you need to make? When are you accomplishing them? Is this plan in your Process Journal?

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Step Three: Your research should be complete and work on your product should have begun. Record its progression in your Progress Journal

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Step Four: You should have completed your Product and begun planning your presentation.

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Step Five: Complete your reflection, and finish any materials you need for your presentation.